



Certified Instructional Leader Program

Questions & Answers

1. **What are the Certified Instructional goals?**

The CIL program designates those who have completed the rigorous coursework and in field experiences identified by CLAS & the CIL Faculty as essential to the instructional leader role. Achieving CIL status will be obtained after completing, in a cohort framework, extensive coursework and provide evidence of systemic, systemized, job embedded implementations on the tasks necessary for competent instructional leadership. The candidate must also commit to ongoing professional development to remain abreast of current practices in school or district instructional leadership.

2. **What are the objectives of the CIL program?**

- The Certified Instructional Leader (CIL) program will promote the highest standards of instructional leadership through the credentialing of school or district administrators.
- The CIL program will identify educational leaders who demonstrate the knowledge and skills which are essential to the practice of effective instructional leadership.
- The CIL Commission, an independent certifying body of the Council for Leaders in Alabama Schools (CLAS), will be responsible for recommending CIL credential status for each participant.
- The program will be administered by the CLAS staff, who implements the policies. This structure allows the CIL Commission to maintain integrity concerning policy matters related to credentialing.
- CLAS will issue certificates to individuals who successfully meet the CIL credential standards as recommended by the CIL Commission.
- Credentialed individuals may present themselves to the public as certified instructional leaders.

3. **What are the CIL program prerequisites?**

- Experience: Minimum of 5 years as a successful administrator with evidence from evaluations and student achievement. Leadership level, which must be consistently exemplified as Accomplished or Distinguished by LEAD Alabama standards.
- Recommendation: Two letters of recommendation are required; one letter must be from an immediate supervisor and one letter from another administrator.

4. **What are the characteristics of an Instructional Leader?**

A person who exemplifies leadership in:

- Student Growth and Achievement
- School Planning, Progress and Culture
- Strategic Management
- Modeling of Effective Instructional Practices
- Ethical Leadership

5. **What curriculum topics will be address in the CIL program?**

- Data Analysis/Student Growth and Achievement
- School Culture/Collaborative Leadership
- Strategic Management
- Effective Instructional Practices
- Ethical Leadership

6. **How will the curriculum be delivered?**

- Face-to-face meetings held in Montgomery at the CLAS office from 10 a.m. – 2 p.m.

7. **What Evidence will be required in this program?**

Artifacts/Evidence, as discussed during the program, will be required in the following areas:

- Student Growth and Achievement
- School Planning, Progress and Culture
- Strategic Management
- Effective Instructional Practices
- Ethical Leadership

8. **How will program participants be assessed and/or graded?**

- Upon the successful completion of each CIL content area, applicants will receive a status of Accepted, Not Accepted: Revisions Needed for the work submitted. (Full attendance is required at **ALL SESSIONS** to be considered for credentialing in June.)
- All applicants will meet with the CIL Commission at the end of the program to attain the status of CIL Credential. The applicant will need to share with the Commission how they have implemented the knowledge gained during the CIL Program for each of the content areas. (Participant will need to articulate the programs, ideas, processes IMPLEMENTED at their respective school/system as a result of the CIL program.)
- If participant fails to earn the CIL Credential, they will be required to attend any missed session(s) or meet the Commission requirements for the designated content

area(s) during the following program year and meet with the Commission at the end of the next program year to defend the designated area(s). Participants will have the following 1 year to complete the assignment and become credentialed. Participants must be a practicing administrator to earn the CIL credential.

- A survey will be completed at the end of each session focusing on the curriculum, faculty and program.

9. **Program Framework:**

- Applications available: April 16, 2018 – May 18, 2018
- Notification to Applicants: June 1, 2018
- One-year program: Begins July 18, 2018, and ends June 4, 2019; meet with Commission June 4, 2019
- Meet quarterly assessment benchmarks – October 2018, January 2019, April 2019, May 2019
- Cost: Free

10. **Is this credential recognized by the Alabama State Department of Education?**

At this time, the CIL credential will not affect a Professional Educator Certificate in Areas of Administration and/or Supervision.